



# Southpointe Subdivision Association Board Meeting

**Meeting Minutes**

**Tuesday, October 17, 2022 @ 7pm  
15156 Oak Valley Ln**

**Meeting called by:** Southpointe Board  
**Facilitator:** Michael Calabrese  
**Note taker** Michael Calabrese  
**ATTENDEES:** Eric Linsenmeyer, Michael Calabrese, Brandi Foley, Kathy Toeppe, Kim Raymond  
**ABSENT:** All Board Members Present

## **Agenda topics**

**President Report: Meeting called to order @ 7pm, Tim Terry.**

**Treasures Report: Conducted at Annual Meeting on October 5, 2022.**

### **Meeting topics:**

- **Board Positions with New Board Members:**
  - **President – Eric Linsenmeyer**
  - **VicePresident – Brandi Foley**
  - **Secretary – Michael Calabrese**
  - **Treasurer – Kathy Toeppe**
  - **Member – Kim Raymond**

- **Board Member Responsibilities**
  - Eric updated all new members on their individual responsibilities and meeting decorum.
  - All board members accepted their positions and responsibilities.
  
- **Bank and Check Signatures:**
  - New members advised to go to PNC to update signature cards.
  - Eric will have former board members removed from authorized signers.
  
- **4 Seasons Landscaping:**
  - Kathy Toeppe will get with 4 seasons to confer about equal quarterly payments. If 4 seasons does more work outside of contracted amount, they will get approval and paid separately for additional work beyond what is contracted.
  
- **Bank Account:**
  - Board members to come up with ideas for surplus. Suggestions: Curbs, sidewalks, trees, flowers in cul-de-sacs, etc.
  - Discussion – Eric felt that the HOA front any money for things like sidewalks and trees because those are homeowner responsibilities. Mike disagreed because surplus is entire HOA contributions and things like sidewalks are utilized as common areas. All members participated in discussion.
  - Tabled Discussion – Discussion was tabled until we determined surplus options and what is most important to residents.
  
- **Speed Limit Signs:**
  - Eric is going to the Sheriff to see if we can

**get digital speed limit sign in our subdivision on occasion.**

- **Street Lights:**
  - **Annual Meeting Motion by Derrick Whittaker was addressed and Eric is still working on getting Al Barron – Twsp Supervisor to drive through our subdivision at night to assess lighting issue.**
  
- **Southpointe Website:**
  - **Will be updated accordingly with new board member information.**
  
- **Open Business:**
  - **Next Meeting – early December**
  
- **Meeting adjourned @ 8:10pm**